



19210 S. Vermont Avenue, Building A, Suite 100
Gardena, CA 90248
Phone: (310) 538-0233
www.irwaonline.org

Course 105: The Uniform Act Executive Summary March 26, 2020 Phoenix, AZ



Course 105: The Uniform Act Executive Summary

Course Description:

This course will benefit anyone who wants to learn more about the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970, as amended, and provides a better understanding of land acquisition activities that receive federal financial assistance or that utilize federal regulations. Participants will have knowledge in relocation assistance and the steps in a typical land acquisition project; specifically, project components and impacts on both project schedules and budgets..

Course Level:

Core

Tuition Includes:

- Participant Manual
- Federal Register

Topics:

- Key components of land acquisition activities
- Federal land acquisition and relocation assistance requirements
- Steps in a land acquisition project

Recommended Materials:

- Principles of Right of Way Textbook (desk reference)
 - Real Estate Dictionary (separate purchase)
- Both can be purchased separately through www.irwapublications.org

Who Should Take This Course:

This course is intended for administrators, appraisers, engineers and managers with little or no background in the relocation program; but who want to learn more about the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended..

 Last Name First Name

 Title

 Company Name

 Address

 City, State, Zip/Postal Code

(____)____ - _____ Yes No
 Phone Member Member ID Number

 Email Address

If payment includes the fees for registrants other than yourself, check here:
 (Please submit names of other registrants on a separate paper along with this form)
 Will you also be attending? Yes No

| | Registration Deadlines | Member Tuition | Non-Member Tuition | Total Tuition Amount |
|-------------------------|-------------------------------|-----------------------|---------------------------|-----------------------------|
| On & Before: | March 15, 2020 | \$265.00 | \$330.00 | _____ |
| On & After: | March 16, 2020 | \$315.00 | \$380.00 | _____ |

Total Member Registrants: _____
 Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____ 3-DIGIT CVV: _____

AMEX MC VISA Card #: _____ EXP: _____

SIGNATURE: _____ Date: _____ Amount to be Charged: _____

Course 105: The Uniform Act Executive Summary March 26, 2020 Phoenix, AZ

Sponsor: IRWA Chapter 28
 Date: March 26, 2020
 Time: 8 AM to 5 PM
 City: Phoenix, AZ

Accommodations:
 Homewood Suites
 4750 E. Cotton Center Blvd.
 Phoenix, AZ 85040
 Phone: (602) 470-2100
 Contact the hotel directly for rates and reservations.

Class Location:
 Desert Willow Conference Center
 4340 E. Cotton Center Blvd.
 Phoenix, AZ 85040
 Phone: (602) 431-0001
 Participant Capacity: 30

Course Coordinator:
 Jennifer Rodriguez
 Maricopa County Flood Control District
 2801 W. Durango St.
 Phoenix, AZ 85009
 Phone: (602) 506-4897
 Email: jennifer.rodriguez@maricopa.gov

Four Ways to Register:
 Online: www.irwaonline.org
 Fax: (310) 538-1471
 Phone: (310) 538-0233, x138
 Contact Course Coordinator

Course Instructor:
 Michele L. Folk, SR/WA, R/W-RAC, R/W-URAC, R/W-NAC, is a Principal and Managing Director, Public Sector, Housing & Development for Overland, Pacific & Cutler, Inc. (OPC), a full-service right of way consulting firm, and has been managing and providing land acquisition and relocation services for public agencies since 1999. She has relocated, and managed the relocation of thousands, of residential and non-residential displacees. Ms. Folk has developed and taught numerous internal relocation courses for OPC staff as well as relocation classes for local public agencies in California. Ms. Folk is a member of the Relocation Assistance Community of Practice and has been involved with IRWA relocation course updates and revisions since 2009. She has held numerous Board and committee positions, including President, Professional Development Chairperson and Relocation Chairperson, in Chapters 11 and 67 since 2000, and she was awarded Chapter 67's Professional of the Year and Region 1's Professional of the Year in 2012. Ms. Folk has been a certified IRWA instructor since 2009 and was CLIMB certified in 2016.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.